

Confidentiality Policy of Hotel Boulevard-Prestige, Slatina

I. Our commitment towards your personal data

According to the requirements of the General Data Protection Regulation (EU) no. 679/2016, we commit to implement the highest confidentiality and transparency standards related to the personal data we use. Our values are defined by a total protection and transparency concerning your personal data.

The confidentiality policy describes the categories of personal data that we use, why and how we collect them, when we transfer personal data and the various rights and options you have in this regard. Our confidentiality policy also details the way we use personal data in the management of the client relationship.

II. The operator of your personal data

S.C. Top Turism Intermed S.R.L. Slatina is the administrator of the Boulevard-Prestige Hotel Complex and is the operator of your personal data. These data will be subjected to offers of hotel services.

III. The types of personal data that we use

S.C. Top Turism Intermed S.R.L. Slatina uses personal data that you supply on our website booking system or when you make a booking at the hotel reception:

- contact information, such as your name, telephone number, email address, data related to your stay

or

- your name, personal national identification number, home address, the dates of your stay with us, purpose of travelling to Romania for foreign citizens, ID or passport number.

IV. The collection of your personal data

S.C. Top Turism Intermed S.R.L. collects personal data in the following ways:

- i. through the booking form on our website www.bulevard-prestige.ro
- ii. from the partners or travel agencies that make bookings on your behalf

- iii. through the form "Arrival and Departure" that you fill at the beginning of your stay, at the hotel reception.
- iv. When you pass in front of a video camera that is part of the CCTV camera surveillance system of the hotel.

V. Collection of personal data related to minor citizens

S.C. Top Turism Intermed S.R.L. Slatina does **NOT** collect personal data of minor citizens.

VI. Legal basis for the use of personal data.

Any use of your personal data will be performed based on one or more of the following legal bases:

- I. The use is necessary to execute a contract in which you or your organization is a party, or the use is necessary to conclude a contract with you or your organization.
- II. The use is required by law.
- III. The use is made according to your prior explicit agreement.
- IV. The use is necessary to protect your (or other party's) vital interests.
- V. The use is necessary within the purpose of the legitimate interests of S.C. Top Turism Intermed S.R.L. or of a different party, with the exception of the cases when your fundamental rights and freedoms prevail over those interests.
- VI. When legal requirements require your prior explicit consent to use some special categories of data, we will use that data only based on your prior explicit consent.
- VII. If you have given your prior explicit consent to use some special categories of data, you can withdraw this consent at any time through a message to the email address: director@bulevard-prestige.ro, by contacting us at the telephone number 0349.801.810 or by addressing a written request to the address Bd A.I. Cuza, Nr 12, Slatina, Olt, Romania.
- VIII. The consent will be able to be withdrawn in the same way as it was given;

VII. The purposes in which we can use your personal data

We use your personal data only in the following purposes:

- I. offering of hotel and restaurant services
- II. managing of the relationship between you or with your organization and S.C. Top Tourism Intermed S.R.L., including services of processing payments, accounting, invoicing and receipt;
- III. to comply with legal requirements (such as keeping evidence, obligations to check the conformity or to record), according to Romanian law (e.g. Norms concerning the access and protection of tourists in hotel facilities), which might include automated checks of your contact data or other data you may supply to us concerning your identity;
- IV. to protect the security by means of the IT and communication systems, the video surveillance system to prevent or detect security threats or fraud or any other infractional activities;
- V. Top Tourism Intermed S.R.L. Slatina does not use your personal data for purposes related to marketing;
- VI. our website does not use cookie modules;

VIII. Protecting your personal data

S.C. Top Tourism Intermed S.R.L. can share personal data at the request of legal bodies, according to current legislation;

IX. The safeguarding of your personal data

S.C. Top Tourism Intermed S.R.L. has implemented technical and organizational measures to safeguard the confidentiality and security of your personal data, according to our internal procedure. The personal data can be kept in our electronic systems or in printed form.

X. The transfer abroad of your personal data

At your request, Top Tourism Intermed S.R.L. can transfer the personal data to other EU, SEE countries or to other countries which have been recognized by the European Commission as having an adequate level of personal data protection, according to the General Rule on Data Protection (UE) 679/ 2016

XI. The update of your personal data

In the case when any of the personal data you have provided to us is modified, for instance if you change your last name, first name, phone number or email address you can send us an email at director@bulevard-prestige.ro or rezervari@bulevard-prestige.ro ;

XII. How long we keep your personal data

S.C. Top Turism Intermed S.R.L. has implemented organizational and technical measures to eliminate or erase the personal data provided by you upon check-in.

Your personal data will be deleted when they are no longer useful to our purposes, but not earlier than 5 years for the data provided on the paper “Arrival and Departure” form and 2 years for the personal data stored in our computer systems.

The recordings of the CCTV camera systems are not maintained in the system longer than the term stipulated by law.

XIII. Your rights concerning the use of the personal data

- I. You have the right to request a copy of your personal data that we hold;
- II. You have the right to amend any incorrect personal data. You also have a right of opposition or restriction of our use of your personal data;
- III. You also have the right to file a complaint if you are concerned with the manner in which we manage your personal data;
- IV. You have the right to request to erase your personal data, if the use of that data is no longer necessary or if it is contrary to the law;

If you wish to exert any of the above-mentioned rights, you can write an email to the address director@bulevard-prestige.ro .

It is possible that we may require you to prove your identity by providing us a copy of a valid ID, in order for us to comply with our own security requirements and to prevent unauthorised transfer of data.

We will consider any requirements or complaints that we receive and we will provide an answer in due time. If you are not satisfied with our answer, you can file a complaint to the

National Authority of Personal Data Use Surveillance, with the headquarters at Bd. G-ral Gheorghe Magheru 28-30, Sector 1, 010336 Bucharest, Romania.

XIV. Updates of this Confidentiality Policy

We reserve the right to update and periodically modify this Confidentiality Policy, to reflect any amendments to the manner in which we use your personal data or any legal requirements. We will display on our website the amended version of the Confidentiality Policy.

The present Confidentiality Policy has been written on May 16, 2018.